



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25 and the Governor's March 12, 2020 Executive order

Marblehead School Committee

Name of Board or Committee

Address: Zoom Conference join via the web link or Dial in

Link:

<https://zoom.us/j/92705319141?pwd=ZWVhM29kbnVhZGpLc2Yem4wcWxNaEZqUT09>

Dial in Phone # (415) 762-9988 with ID and follow prompts

Meeting ID: 927 0531 9141

Password: 529634

Thursday	August	20th	2020	7:00pm
Day of Week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

I. Initial Business

- a. Call to Order
- b. Public Comment

II. Superintendent Report

- a. Reentry Update
- b. 20-21SY Calendar Revisions (vote)

III. Finance Organizational Support

- a. Schedule of Bills (vote)

IV. School Committee Communications and/or Discussion Items

- a. Operating Protocol (vote)
- b. Website Update
- c. Subcommittee & Liaisons Discussion (vote)
- d. Policy EBCFA Face Coverings (vote)
- e. Building Project Update

V. Closing Business

- a. New Business
- b. Adjournment

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Sarah Gold
Posted by: Lisa Dimier
Date: 8/18/2020



MARBLEHEAD
PUBLIC SCHOOLS

9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140
fax: 781.639.3149

MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta, Director of Finance
CC: John J. Buckey, Superintendent
DATE: August 17, 2020
RE: Schedule of Bills for Approval

Included in this packet is the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to Dropbox and the required signatures have been obtained for each schedule.

Schedule	Amount	FY
19778	\$ 24,626.66	21
19797	\$ 65,472.24	21
19806	\$ 592.37	21
19824	\$ 4,035.05	21
Total	\$ 94,726.32	

Suggested Motion:

Motion to approve the above identified schedules of bills totaling 94,726.32.



MARBLEHEAD PUBLIC SCHOOLS

Marblehead School Committee

9 Widger Road,
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email: schoolcommittee@marbleheadschoools.org

Sarah Gold
Chairman

Meagan Taylor
Vice Chairman

Emily Barron
Committee Member

David Harris Jr.
Committee Member

Sarah Fox
Secretary

From original: The Marblehead School Committee values and views as our top priority the academic, social and emotional success of all students in our district. We agree to thoughtfully seek and support solutions that will provide the greatest benefit to students

Who We Represent

1. We represent the educational and developmental needs and interests of all students in the district. We place their interests above all others in the decisions we make.

How We Govern

1. We acknowledge that a School Committee meeting is a meeting of the School Committee that is held in public – not a public meeting.
2. We shall conduct business through a set agenda that should be connected to district goals. Emerging items shall be addressed in subsequent meetings through planned agenda items unless it is determined by the School Committee Chairperson that it would be detrimental to delay the issue until a subsequent meeting.
3. Requests to add items to an agenda by members shall be made to the Superintendent or the School Committee Chairperson in accordance with the law.
4. We shall strive to make each meeting effective and efficient giving each member an equal opportunity to express their views and opinions and to relay their input in a concise and topic-focused manner. All remarks must be directed through the Chair. Remarks must be courteous in language and deportment.
5. We shall make decisions after considering data, the Superintendent's recommendations, proposals, and suggestions. We will engage in open-minded, respectful debate, vote our convictions, avoid bias, and uphold and support the decision of the majority of the Committee once a decision is made. We will explain the reasons for our votes.
6. We shall exhibit professional conduct and behavior.
7. We shall attend meetings well-prepared to discuss issues on the agenda and to participate in efficient decision-making.
8. When we are in committee we will remain in our committee member role throughout the meeting.
9. We shall ensure that we do not breach the open meeting laws by deliberating outside of duly convened meetings of the committee.
10. The School Committee welcomes respectful, thoughtful input from the public in shaping committee decisions. Public input at meetings may be made on items on the agenda, or otherwise at the discretion of the Chairperson.
11. We acknowledge the importance of subcommittees, and the Superintendent agrees to utilize them to focus on a specific topic in-depth and to prepare for presentation, deliberation and possible action by the full School Committee. We will agree on the appropriate School Committee participation on subcommittees.



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Sarah Fox
Secretary

12. School Committee members will maintain privileged information and respect the confidentiality of Executive Session.
13. Our actions shall be consistent with the core values of the district, and be consistent with our vision of a high class organization.
14. School Committee meetings will be guided by the Open Meeting law and Roberts Rules of Order.
15. The Superintendent of Schools and such staff as are needed to advise the Committee shall be seated at the Committee table.
16. School Committee members will familiarize themselves with and uphold all district policies. Specifically policies relating to governance (BHC, BBAA, BIA, BHE, BCA, BDD).

How We Treat Each Other

1. We shall debate the issues keeping an open mind to other member's opinions and/or positions.
2. We shall work to build trust between and among School Committee members, the Superintendent and the Administration by treating everyone with dignity and respect, even in times of disagreement.

How We Communicate

1. It is the School Committee's responsibility to set a positive tone for the district.
2. The Superintendent and the School Committee recognize the importance of proactive communication. If School Committee members have questions or concerns, they agree to contact the Superintendent well in advance of a meeting. They agree that there will be no surprises.
3. We shall channel requests for information through the Superintendent rather than directly to district staff or Town officials. Town officials shall channel requests for information through the Superintendent for consideration by the School Committee.
4. We shall provide full disclosure of information and not withhold information from other members.
5. We shall advocate for the public schools and public education as ambassadors of the school system by promoting support for public education and spreading the news of our success. We shall always strive to project a positive image.
6. We recognize the Chairperson, or her/his designee, as the official spokesperson of the School Committee, including, but not limited to, legal counsel and official media requests.
7. The Superintendent and the School Committee recognize the importance of working collaboratively with the community to improve our schools and we shall actively seek ways to enlist community support for our efforts.



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Sarah Gold Chairman	Meagan Taylor Vice Chairman	Emily Barron Committee Member	David Harris Jr. Committee Member	Sarah Fox Secretary
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8. School Committee members acknowledge the importance of working collaboratively with town officials, but recognize when they attend meetings of other committees and boards they speak and act as individuals not for the committee as a whole and will disclose as such.
9. We will adhere to the MASC Social Media guidelines.

How We Will Improve

1. All new School Committee members will attend the MASC orientation session as soon as practicable, but within one year of being elected.
2. All members will be open to continued personal growth through participating in training opportunities in order to advance the work of our public schools.
3. We shall review and revise operating protocols annually through an annual workshop.
4. We shall develop and maintain a district new member orientation program.
5. We shall develop annual School Committee performance objectives, or goals, and appraise progress through regular self-evaluation.

What Are Our Limits of Authority

1. We shall exercise leadership in vision, planning, policy, budgeting, evaluation of the Superintendent of Schools, and advocacy of the district, consistent with the law and district policies.
2. It is the Superintendent's responsibility to oversee personnel issues and to manage the day-to-day operations of the district. It is the School Committee's responsibility to evaluate the superintendent's effectiveness in these matters.
3. We shall recognize that authority rests only with the majority decision of the School Committee and we shall not make any independent commitments or take any independent actions that may compromise the School Committee as a whole.
4. We shall follow the chain of command (Teacher, Principal, Superintendent) and direct others to do the same.
5. Complaints and concerns regarding personnel will be directed to the Superintendent.
6. We shall not use our positions for personal or partisan gain.
7. We shall refer any important questions or concerns received from members of the community to the Superintendent. The Superintendent, not any School Committee member has the authority to investigate. The Superintendent shall provide committee members with his/her response. It is not the role of the School Committee to resolve issues.



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Vice Chairman


Emily Barron
Committee Member

David Harris Jr.
Committee Member


Sarah Fox
Secretary

What Happens When Things Go Wrong

1. We shall work together to clarify and restate discussions in order to strive for full understanding.
2. We recognize the importance of honoring our agreed upon operating protocols and we agree to take responsibility for reminding one another when we get off track.
3. We shall maintain fidelity to these commitments and will be held accountable by our fellow School Committee members should any of us fail to live up to these commitments. If a School Committee member or Superintendent violates any of the operating protocols, he/she will be referred to the Chairperson or in the case of the Chairperson to the Vice Chairperson.



Sarah Gold, Chair

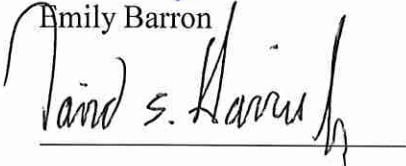


Meagan Taylor, Vice Chair

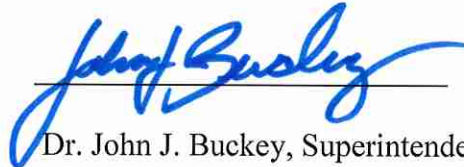


Emily Barron

Sarah Fox



David Harris

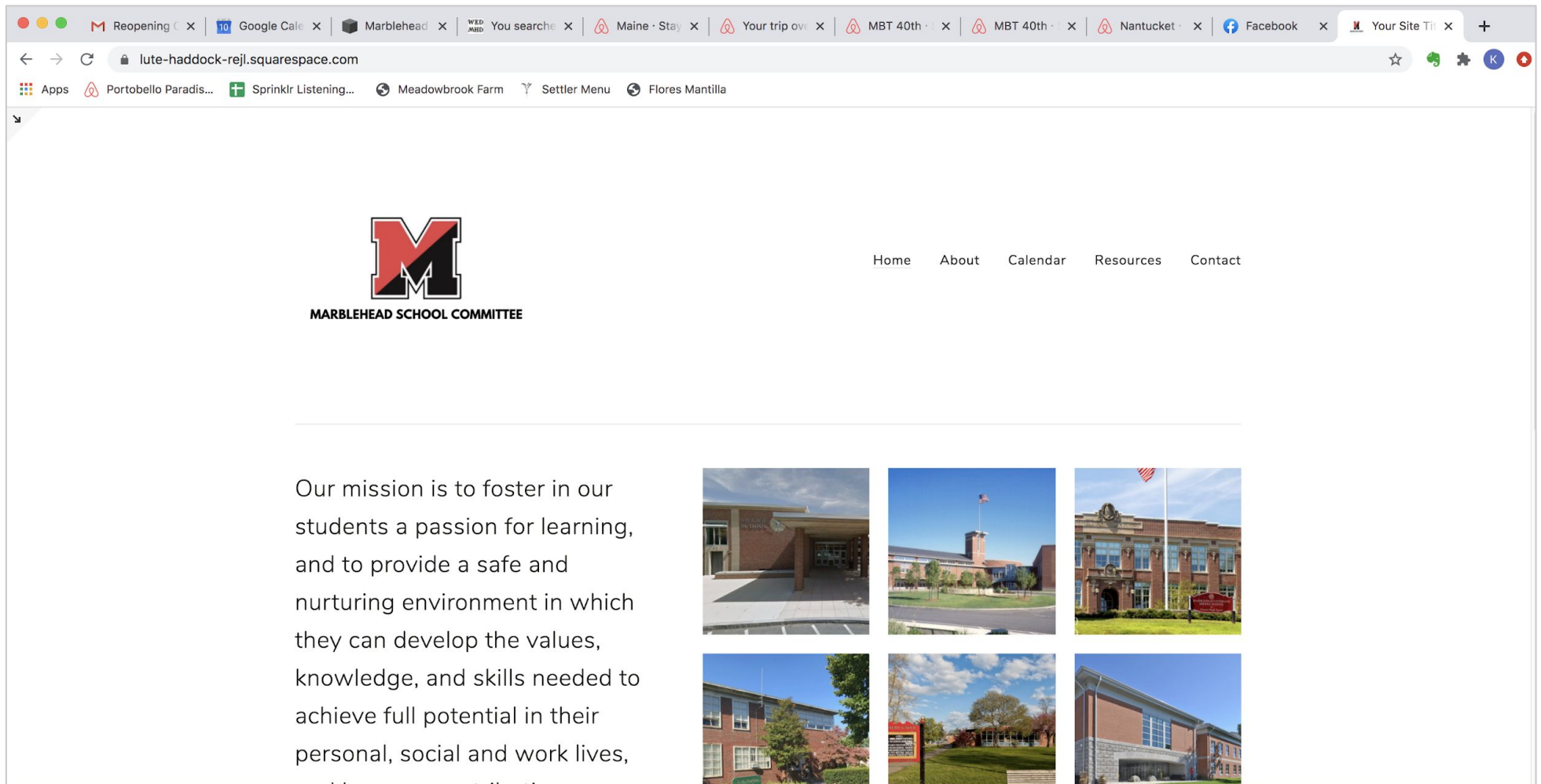


Dr. John J. Buckey, Superintendent

Marblehead School Committee

Website Concepts For Review
August 10, 2020

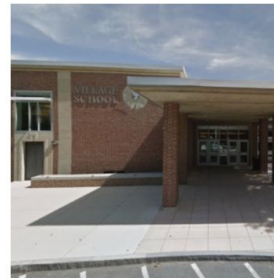
Homepage, full view. Lots of white space! (This is a GOOD thing. Clean, legible, scannable, sophisticated.) Eyal Oren of Wednesdays In Marblehead has agreed to let us use imagery.





MARBLEHEAD SCHOOL COMMITTEE

Our mission is to foster in our students a passion for learning, and to provide a safe and nurturing environment in which they can develop the values, knowledge, and skills needed to achieve full potential in their personal, social and work lives, and become contributing members of society.



they can develop the values, knowledge, and skills needed to achieve full potential in their personal, social and work lives, and become contributing members of society.



Update this with a picture of the 5 of you in masks, outside, distanced

- WE MEET A LOT. WE MEET ABOUT POLICY, CURRICULUM, SAFETY... AND JUST TO EXECUTE THE DAY-TO-DAY BUSINESS OF THE DISTRICT. WE'D LOVE TO HAVE YOU AT A MEETING. [CALENDAR →](#)
- BORING? NOPE! OUR OPERATING PROTOCOLS GUIDE US AS TO HOW WE FUNCTION AS A GROUP AND ALONGSIDE THE SUPERINTENDENT & HIS TEAM. SO, WE FIND THEM FASCINATING. [PROTOCOLS →](#)
- HAVE THOUGHTS OR QUESTIONS ABOUT HOW THE MARBLEHEAD PUBLIC SCHOOLS ARE RUN? WE ARE ALL EARS. [CONTACT →](#)



MARBLEHEAD SCHOOL COMMITTEE

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Sarah Gold

CHAIR

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Meaghan Taylor

VICE-CHAIR

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David Harris

TITLE

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Sarah Fox

SECRETARY

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Emily Barron

TITLE

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Calendar



MARBLEHEAD SCHOOL COMMITTEE

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< July 2020 >

SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28 11:30a Meeting 1 test 11:30a Meeting 2 test	29	30	31	

Every **upcoming** meeting would be noted here, with a link to the town clerk generated agenda.

Every **past** meeting would link to the minutes.

20	21	Meeting 1 test → 11:30am – 12:30pm
		Meeting 2 test → 11:30am – 12:30pm
27	28	11:30a Meeting 1 test 11:30a Meeting 2 test

Meeting 1 test	agenda linked here
Tuesday, July 28, 2020 11:30 AM – 12:30 PM	meeting minutes linked later



MARBLEHEAD SCHOOL COMMITTEE

Our Strategic Plan

Mission

Our **mission** is to foster in our students a passion for learning, and to provide a safe and nurturing environment in which they can develop the values, knowledge, and skills needed to achieve full potential in their personal, social and work lives, and become contributing members of society.

Vision

The Marblehead Public Schools **vision** is to be a model school district, exemplary in its student engagement and academic excellence, in which all students reach their highest potential with support of outstanding instructional leaders and in partnership with the community.

Core Values

- ❖ **Student Achievement:** We will provide challenging standards and differentiated instruction to encourage students to excel and become confident, engaged learners who achieve their potential.
- ❖ **Personal Growth:** We will provide students with opportunities to grow socially, emotionally, physically and academically, and to be respectful, contributing members of society.
- ❖ **Partnerships and Collaboration:** As a shared responsibility, we will foster partnerships among the schools, families, businesses and the community at large.
- ❖ **School Culture:** We will create an environment of respect and appreciation for individual and cultural differences, and instill a passion for responsible social action.
- ❖ **Resources:** We will make decisions in the best interests of students, recognizing responsible funding that supports educational excellence.

Strategic Goals

- ❖ **Educator Growth:** Support educator quality through sustained, high quality professional development, self-reflection and implementation of the educator evaluation framework.
- ❖ **Curriculum:** Provide an aligned, coordinated and consistently delivered curriculum that increases student achievement and success.
- ❖ **Instruction:** Build capacity for differentiated instruction and digital learning in addressing the diverse needs, learning styles and levels of readiness of all students.
- ❖ **School Climate and Culture:** Promote safe and supportive learning environment that address the social and emotional and health needs of all students.

Strategic Goals			
Educator Growth	Curriculum	Instruction	School Climate and Culture
Support educator quality through sustained, high quality professional development, self-reflection and implementation of the educator evaluation framework	Provide an aligned, coordinated and consistently delivered curriculum that increases student achievement and success	Build capacity for differentiated instruction and digital learning in addressing the diverse needs, learning styles, and levels of readiness of all students.	Promote safe and supportive learning environments that address the social, emotional and health needs of all students.



Marblehead Public Schools Protocols

The Marblehead School Committee values and views as our top priority the academic, social and emotional success of all students in our district. We agree to thoughtfully seek and support solutions that will provide the greatest benefit to students.

HOW WE GOVERN

- We shall conduct business through a set agenda tied to district goals. For efficiency and effectiveness discussion at meetings will be limited to the agenda.
- The chair sets the agenda in consultation with the Superintendent. Members may request to add items to a future agenda by contacting the Superintendent or the chair.
- We recognize the importance of proactive communication and will make every effort to convey our questions and concerns to the Superintendent by noon the Wednesday prior to the meeting.
- School Committee members will respect the Open Meeting law and will maintain the confidentiality of privileged information.
- We shall exercise leadership in district vision, planning, policy, budgeting, program evaluation, and advocacy.
- It is the Superintendent's responsibility to oversee personnel issues and to manage the day-to-day operations of the district. It is the School Committee's responsibility to evaluate the Superintendent's effectiveness in these matters.
- School Committee members will engage in open-minded, respectful debate, vote our convictions, avoid bias and will support the decisions of the majority of the Committee.
- School Committee members will familiarize themselves with and uphold all district policies. Specifically policies relating to governance (BHC, BBAA, BIA, BHE, BCA, BDD).
- We shall not use our positions for personal or partisan gain.



Overview here about school budgeting, maybe a graphic about what the budget timeline generally looks like (looking forward to the 2021-22 process).

2020-21 PUBLIC
BUDGET HEARING
PRESENTATION

Describe the document here in layman's terms, including when it was presented and what it aimed to accomplish.

[READ THE PRESENTATION](#)

FISCAL YEAR 2021
- BUDGET REQUEST

Describe the document here in layman's terms, including when it was presented and what it aimed to accomplish.

[LEARN MORE](#)

FISCAL YEAR 2021
- PRELIMINARY
BUDGET REQUEST

Describe the document here in layman's terms, including when it was presented and what it aimed to accomplish.

[REVIEW THE BUDGET](#)

PAST YEARS' BUDGETS ARE AVAILABLE [HERE](#), ON THE MARBLEHEAD PUBLIC SCHOOLS WEBSITE.



MARBLEHEAD SCHOOL COMMITTEE

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MPS Policy Manual

The MPS Policy Manual contains the official policies of the Marblehead School Committee; the major regulations intended to implement policy; and certain reference or “exhibit” documents that relate to policies and/or regulations. Policy development in a modern, forward-looking school system is a dynamic, ongoing process. New problems, issues, and needs give rise to the continuing need to develop new policies or to revise existing ones. The Marblehead School Committee approved this updated policy manual on October 18, 2018.

[MANUAL
INTRODUCTION](#)

[MPS POLICY LIBRARY](#)

[NEPN POLICY
CODING SYSTEM](#)

Recommend linking from this new site to the existing policy archive / list on MPS site. Too much to move / re-link.



MARBLEHEAD SCHOOL COMMITTEE

Information & Resources



MASS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

The Department's work includes licensing educators, distributing state and federal education money, helping districts implement learning standards, overseeing statewide standardized tests, monitoring schools and districts, and convening districts and individuals to share best practices. In addition, they collect data to inform state and local decisions.

[LEARN MORE](#)



COMMONWEALTH OF MASSACHUSETTS

Nulla eu pretium massa. Fusce at massa nec sapien auctor gravida in in tellus.

[LEARN MORE](#)



RUNNING FOR SCHOOL COMMITTEE

Have you ever considered becoming a member of the Marblehead School Committee? Town elections occur every year, the second week in May and the School Committee is always on the ballot, with at least one open position. The School Committee has five members, elected on a rotating basis for three year terms. (Note: if there has been a resignation, there may be an open position on the SC for less than 3 years)



MARBLEHEAD SCHOOL COMMITTEE

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Contact Us

OUR OFFICE

Street Address

City, State, Postal Code

Name *

First Name

Last Name

Email *

Subject *

Message *

SUBMIT



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Forms submitted here would forward to a shared email inbox (schoolcommittee@marbleheadschoools.org?)

A message would be shown upon submission letting people know when they can expect a response (e.g. within 24-48 hours).

2020-2021 School Committee Sub-Committees and Liaisons

Note: Subcommittee recommendations are brought back to the School Committee for action (policy BDE)

I. Sub-Committees for 2020-2021- (requires vote):

2020-2021 Sub-Committees of School Committee	Description of Sub-Committee Activities	2019-2020 Former Reps	2020-2021 Current Reps
Budget	Support budget development process via working session with Superintendent and Business staff, provide constructive input into the budget strategy and output, and support efforts with FinCom and the Town	Sarah Fox/Meagan Taylor	Meagan Taylor/David Harris
Collective Bargaining	Support negotiations with legal representation for new union contracts	N/A	Sarah Gold/Meagan Taylor
Facilities Committee	Annual review of yearly facilities maintenance plan, capital outlays, and long term facilities' needs	Sarah Fox/Jennifer Schaeffner	Sarah Fox/Emily Barron.
Policy	Remain current in MPS curriculum development/alignment as progresses across disciplines	Jenn Schaeffner/Meagan Taylor	Sarah Gold/Emily Barron

II. Joint School/Town Committee Representative 2020-2021

Building Committee	Meet with Bldg. Comm. Bldg. Comm./report back to SC Minutes approved to Bldg. Comm.	David Harris/Sarah Fox	David Harris/Sarah Fox
Selectmen MOU Committee	Meet with Board of Selectmen, Town Administrator Superintendent, Fincom, School Business Manager, Director of Student Services, Town Finance Director and Town Department Heads to collaborate on long-term municipal financial goals	Sarah Fox/Meagan Taylor	Sarah Gold/Meagan Taylor

III. Superintendent's Advisory 2020-2021

Safety Advisory	Work with Superintendent and Town Officials to develop and maintain district safety plans	Sarah Gold/Sarah Fox	Sarah Fox
Health/Wellness	Overview of Wellness Policy and building related procedures	Meagan Taylor/Jenn Schaeffner	Sarah Gold
Reopening Committee	Work with Superintendent and other key district stakeholders to support and implement reentry plans for student and staff during COVID19 Pandemic	N/A	Sarah Gold

IV. SC Liaison to School Advisory Councils 2020-2021

School	2019-2020 SC Liaison	2020-2021 SC Liaisons
High School	Sarah Gold	
Veterans	Sarah Fox	
Village School	Meagan Taylor	
Glover	Jennifer Schaeffner	
Eveleth/Coffin	Sarah Fox/Jennifer Schaeffner	

V. Other SC Liaisons 2020-2021

METCO	Meagan Taylor	Emily Barron
SEPAC	Sarah Gold	Meagan Taylor