

**Record of the Marblehead School Committee Meeting**  
**Thursday, June 16, 2016**  
**MHS Library**

**Members Present:** Meredith Tedford, Susie Pratt, Kate Lipsitz,  
David Harris, Jr., Jennifer Schaeffner

**Also:** Maryann Perry, Superintendent  
Dr. Bradford Smith, Assistant Superintendent  
Amanda Maniaci, Business and Finance Administrator  
Ken Lord, Exec. Dir. Of Technology and Operations

**SC Members Absent:**

**6:30 PM**

**I. Initial Business**

**1. Call to Order**

Ms. Tedford called the meeting to order at 6:30PM and asked for a vote to go into executive session to conduct a strategy session in preparation for negotiations with nonunion personnel (Interim principal, Village School).

Ms. Pratt made motion to go into executive session to conduct a strategy session in preparation for negotiations with nonunion personnel (Interim principal, Village School) with the intention of returning to open session. Ms. Lipsitz seconded the motion and the Committee **VOTED** on a roll call vote: Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes. The motion passed.

**7:30 PM Open Meeting**

**2. Commendations**

Superintendent Perry recognized the MPS retirees.

❖ **Recognition of Retirees**

- **Donna November**  
After 20 years of teaching in Massachusetts and in the Chicago area, Donna came to Marblehead and taught here for the last 14 years.
- **Maribeth Barrell**  
Has been a Special Needs Teacher for 37 years, 30 of which have been in the Marblehead Public Schools.
- **Judith Beaulieu**  
She taught for 37 years at VS, and spent one year in various roles here (para, etc.) before teaching FT. As many of you know, Jude has dedicated 38 years of her life teaching and taking care of our students.
- **Kathy Edwards**  
Kathy has taught for 35 years in the Marblehead Public Schools and will be greatly missed by her students and the community.
- **Nancy Smith**  
came to the Marblehead Public Schools after 11 years of teaching in the Nahant Public Schools. She was first hired in 1993 and has been in Marblehead for twenty-three years. Nancy was the 2011 recipient of the Margaret Voss Howard Teacher Recognition award.

- **Debora DeBerardinis**  
Started her career working at Winthrop and Union Hospital. She has spent 24 years working in physical therapy, 16 of those years in the Marblehead Public Schools.
- **Sandra LeFleur**  
Has been teaching students for 34 years. Prior to coming to Marblehead in November 2001, Sandy worked at North Shore Head Start for 15 years as a teacher and Education Coordinator and also was a teacher at other Daycare programs on the North Shore.
- **Kerry O'Shaughnessy**  
Kerry has worked in the Marblehead Public Schools for 38 years and her years of experience and history will certainly be missed at the Admin office.

Ms. Lipsitz noted that she attended the Unsung Heroes event put on by SEPAC. She stated the event was well attended and she congratulated all the Unsung Heroes.

Ms. Schaeffner thanked Principal Layne Millington for his time at Marblehead High School and wished him well in his next endeavor.

Ms. Perry wished Principal Theresa McGuinness success as she begins a new career as Superintendent in Watertown, MA.

Mr. Harris noted that he attended the High School Graduation and recognized the hard work that is involved in putting together this event. He thanked all those responsible for the staging, the set-up, the program, and especially thanked Margot Ivers for preparing the diplomas and for the other important tasks needed to make this event go off smoothly.

Ms. Tedford thanked all of the Marblehead Public School staff and faculty for their hard work during this past school year.

Ms. Tedford thanked Mr. James Maroney of MHTV and the students helping him for taping this meeting.

### 3. Public Comment

Cindy Loewen, parent and member of SEPAC, noted that this was the third annual Unsung Heroes event and was well attended with over 60 nominees. She thanked the student, Jackson Gilligan, for the artwork in the pamphlet and invited the entire school committee to attend next year's event. As a parent of a current and past high school student, Cindy also thanked Principal Layne Millington.

### 4. Student Representative

Not present

## II. Consent Agenda & Action Items

none

## III. Teaching/Learning-Superintendent of Schools

### A. District Reports and Updates

#### 1. Approval of multiple facility contracts (vote)

##### **Elevator Maintenance and Inspections - City Elevator \$21,954.00**

A motion to approve the **Elevator Maintenance and Inspections contract to lowest bidder (4 bids), City Elevator for \$21,954.00** was made by Ms. Pratt and seconded by Mr. Harris. The Committee **VOTED** on a 5 yes, 0 no: Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes. The motion passed.

**HS Control System** - Automated Building Systems (ABS) \$43,400 (only 1 bid)

A motion to approve the **HS Control System contract, Automated Building Systems (ABS) for \$43,400.00** was made by Ms. Lipsitz and seconded by Ms. Pratt. The Committee **VOTED** 5 yes, 0 no. Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes. The motion passed.

**Fire Alarm Maintenance**

Mr. Lord explained that we will need to go back out to bid for this contract and the scheduled bid opening is for July 1<sup>st</sup>.

**2. IDashboard presentation**

Maryann Perry

Ms. Perry noted that Katie Farrell, Gretchen Langdon, and Amanda Maniaci have been responsible for putting IDashboard together to showcase the district data. IDashboard was very cooperative and spent a week working with us. The presentation are still shots of what has been done so far.

Ms. Perry noted that she would like to show IDashboard at PTO meetings and by end of September/October may be ready to have it go live.

**IV. Finance Organizational Support**

1. Schedule of Bills (vote)

#13497	\$	858.51
#13532	\$	12,943.15
#13533	\$	311,397.32
#13534	\$	22,605.22
#13535	\$	7,374.50
#13536	\$	23,836.20
Total		\$379,014.90

A motion to approve the schedule of bills of June 16, 2016 for \$379,014.90 was made by Ms. Pratt and seconded by Ms. Lipsitz. The Committee **VOTED** on a 5 yes, 0 no, roll call vote: Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes. The motion passed.

**V. School Committee Communication and/or Discussion items**

**1. Sub Committee Updates (Curriculum, Policy, Budget)**

Ms. Tedford made note that work will be done on policies over the summer and at the retreat and that there are no budget or policy updates at this time.

Ms. Tedford reminded members that during the summer, the bill schedules will need to be signed by three SC members.

**2. Gerry School Building Committee**

Mr. Harris made note that Question 1 passed on a vote of 2176 yes-875 no and 5 blanks. Over 71% of the people who voted supported it. He thanked all those involved especially the local PTO, Ms. Tedford, Ms. Maniaci, Mr. Lord, the citizens, voters, and participants of open houses and school tours and is looking forward the moving on to the next phase.

Mr. Harris also noted that they had a Gerry Bldg. Committee meeting and the Capital Planning and Building Improvement documents will be sent to the MSBA and Town approval in a vote. The meeting with the MSBA is scheduled for July 20<sup>th</sup> after which we hope to be invited to Phase 2-the Feasibility Study.

Ms. Perry noted that at the next Bldg. Committee meeting, we could ask for someone to volunteer for communication.

**VI. Closing Business**

**A. New Business**

Ms. Tedford made note that there could possibly be a conflict on July 20<sup>th</sup> between the School Committee Summer Retreat and the meeting with the MSBA. Suggestion was to keep the same date and shift the time of the retreat or to choose another day entirely. Since legal council needs to be present at our retreat, we will need to take their schedule into account as well. Superintendent Perry asked that the decision be on hold until they hear further from the MSBA.

**B. Correspondence**

None

**C. Adjournment**

A motion to adjourn the meeting was made by Ms. Pratt and seconded by Ms.Lipsitz. The Committee **VOTED** to adjourn on a 5 yes, 0 no, roll call vote: Ms. Schaeffner-yes; Mr. Harris-yes; Ms. Lipsitz-yes; Ms. Pratt-yes; Ms. Tedford-yes. The public session of the meeting ended at 8:28 PM.

Respectfully submitted,  
Kate Lipsitz  
Marblehead School Committee

***Meeting Documents:***

*Elevator Maintenance and Inspections-City Elevator \$21,954.00*

*HS Control System -Automated Building Systems (ABS) \$43,400*

*Fire Alarm Maintenance*

*Schedule of bills*

Approved by SC on 7/20/2016