

Record of the Marblehead School Committee Workshop
February 1, 2017
Veterans Middle School Library

Members Present: Meredith Tedford, Kate Lipsitz, Jennifer Schaeffner
Susie Pratt, David Harris

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Amanda Maniaci, Director of Business and Finance
Ken Lord, Exec. Dir. Of Technology and Operations
Monica Visco, Director of Human Resources
Robert Bellucci, Student Services

Members Absent:

I. Call to Order

Ms. Tedford called the meeting to order at 6:30pm.

II. Budget Workshop

Ms. Tedford, noted that last year they worked with the Town and were shown the school's ten year trend in a deficit and adjusted the budget to reflect the findings.

1. Budget Drivers and Assumptions

Discussion followed. Some of the topics included discussion on hiring, retirements, hi-lows, step and lane changes.

Ms. Schaeffner noted she would like the steps and lane changes broken out.

It was suggested to look into short term disability insurance.

Ms. Visco noted that she will give a monthly report that will state resignations, maternity leaves, FMLA, resignations, new appointments, and overtime with a general overall budgetary impact noted.

It was suggested that a break out of how many ELL or Spec Education students are per class. Asked for budget book to contain building revenues and expenses.

Ms. Tedford noted that the SC Budget Liaisons will meet with FinCom on Friday February 10th.

Questions on Title I were asked and Dr. Smith noted that the allocation is based on the poverty level however we identify students by their learning needs. Last year poverty level was 4.46% below the poverty threshold. They use the poverty level to establish allocation but once we receive it, we identify the students based on their learning needs. Cuts within our budget or town appropriation are two ways to keep Title 1 needs when funding is cut.

SC members asked to have enrollment reports sent to them. Mr. Lord said he will add them to the weekly group.

Members also asked Ms. Maniaci to place headers on each page of her reports to make the column reading easier.

Question asked about cost of resource officer and whether we are paying for 9 or 12 months.

Questions on the future of the Eveleth School for next school year.

Mr. Bellucci noted that the program for the transition years between 18-22 is working quite well at that building. Good transition for students who feel that they've moved on to a new setting/school rather than remaining at the high school. Since all districts were mandated to provide services for this age group, many district found they can't properly accommodate. We are hoping to attract students from other districts with our program. We have a coordinator on site and a transition specialist who facilitates the program.

Mr. Lord noted some of our district needs include:
Hot water system at Vets
HS balancing of system
More HVAC work at the HS
Need for a full size bus
Lost two vehicles- need a van
Director of Facilities does not have a vehicle
We are awaiting 3 hand me down vehicles from the town.

To Do's:
Ms. Visco will provide reports on HR
Ms. Maniaci will provide headers on each page of her reports
Mr. Lord will include SC members to receive automated weekly Enrollment Reports
Disability Insurance will be looked into

Ms. Tedford asked a consensus on whether all agree that this budget report can be presented to FinCom.
Mr. Harris noted he is comfortable with the assumptions. All agreed.

III. Adjournment

The meeting adjourned at 8:45pm.

Respectfully submitted,
Kate Lipsitz
Marblehead School Committee

Meeting Documents:

Approved 3/2/17