



DATE POSTED: 1/21/25
 Town Clerk Use Only
 2025 JAN 21 PM 2: 29

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead School Committee

Name of Board or Committee

Address: Marblehead High School – Library at 2 Humphrey St. Marblehead MA 01945

OR

Zoom Conference join via the web link or Dial in: <https://marbleheadschoools-org.zoom.us/j/97886762817?pwd=5hT6kswajICtbJVAC2uYOnlpdiv7fE.1>

Meeting ID: **97886762817**

Password: **610612**

Dial in Phone: #1 646 931 3860

Thursday	January	23rd	2025	6:00PM
Day of Week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- I. Opening Business
 - a. Pledge of Allegiance
 - b. Commendations
 - c. Public Comment
 - d. Student Representative

- II. District Updates- Supt. John Robidoux

- III. Consent Action and Agenda Items
 - a. DECA Overnight trip (vote)
 - b. Schedule of Bills (vote)
 - c. Meeting Minutes (1/9/25) (vote)

- IV. School Committee Communication and Discussion Items
 - a. Competency Determination for graduating students (vote)
 - b. 2025-26 School Year Calendar (vote)
 - c. MHS Roof update
 - d. Subcommittee and Liaison Updates

- V. Closing Business
 - a. New Business- School Committee Announcements and Requests
 - b. Correspondence

Adjournment

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at 2 Humphrey St. Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jennifer Schaeffner
Posted by: Jennifer Schaeffner
Date: 1/21/25



Marblehead Public Schools

9 Widger Road
Marblehead, Massachusetts 01945
Phone: (781) 639-3140

John Robidoux
Interim Superintendent of Schools

Julia Ferreira
*Assistant Superintendent of
Teaching & Learning*

LisaMarie Ippolito
*Assistant Superintendent of
Student Services*

Michael Pfifferling
*Assistant Superintendent of
Finance & Operations*

MEMORANDUM

TO: Marblehead School Committee
FROM: Michael Pfifferling, Assistant Superintendent of Finance and Operations
DATE: January 21, 2025
RE: Schedule of Bills for Approval

Included in this packet are the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive.

Schedule	Amount
25969	\$ 9,033.30
26055	\$ 94,181.52
26064	\$ 9,764.26
26065	\$ 10,636.76
26066	\$ 29,944.60
26067	\$ 26,205.02
26070	\$ 125,767.00
26075	\$ 355,379.41
26080	\$ 29,180.50
26114	\$ 12,956.04
26137	\$ 45,282.56
Total	\$ 748,330.97

Suggested Motion:

Motion to approve the identified schedules of bills totaling \$748,330.97

Marblehead Public Schools 2025-2026 School Calendar

August/September 2025 (21)				
M	T	W	Th	F
25	26	27	28	29
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025 (21)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025 (16)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025 (17)				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026 (19)				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- August**
- 22 New Teacher Orientation
 - 25-26 Teacher Prof. Dev.
 - 27 **First Day of School**
Grades PreK - 12
 - 29 No School
- September**
- 1 No School - Labor Day
 - 23-24 No School - Rosh Hashanah
- October**
- 2 No School - Yom Kippur
 - 13 No School - Indigenous Peoples' Day
 - 22 Early Release gr. PK-12
Prof. Dev
- November**
- 5 Early Release gr. PK-8
Conferences (full days gr. 9-12)
 - 10 No School -
Teacher Prof. Dev. gr. PreK-12
 - 11 No School - Veterans Day
 - 12 Early Release gr. PK-8
Conferences (full days gr. 9-12)
 - 26 Early Release gr. PK-12
 - 27-28 No School - Thanksgiving Break
- December**
- 23 Early Release gr. PK-12
 - 24-31 No School - December Break
- January**
- 1-2 No School - Dec/Jan Break
 - 5 Students return to school
 - 19 No School -
Dr. Martin Luther King, Jr. Day
 - 28 Early Release gr. PK-12
Prof. Dev.
- February**
- 16-20 No School - February Break
- March**
- 13 No School -
Teacher Prof. Dev. gr. PreK-12
- April**
- 3 Early Release gr. PK-12
Good Friday
 - 20-24 No School - Spring Break
- May**
- 13 Early Release gr. PK-12
Prof. Dev
 - 25 No School - Memorial Day
- June**
- 17 Last Day for Students and Staff
Early Release for Students

February 2026 (15)				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026 (21)				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026 (17)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026 (20)				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2026 (13)				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

	No School for Students – Professional Development or Conferences		No School for Students and Teachers/School Year Staff - holiday or vacation break
	First Day of School for all students		Early Release Days due to Prof. Dev., Conferences, or before a break
	Last Day of School for students - 180 days		185 th day of school for students if needed for cancellations

DRAFT (January 22, 2025)



**MARBLEHEAD HIGH
SCHOOL**

2 Humphrey Street
Marblehead, Massachusetts 01945-2290
(781) 639-3100
(781) 639-3111 (fax)

Date: Tuesday, January 14, 2025

To the Superintendent and School Committee:
From: Paul Gleason, MHS Business Teacher
Re: DECA Field Trip

DECA State Career Development Conference and Competition

Participating in the state career development conference and competition offers invaluable educational benefits for our students. It provides a platform for them to apply classroom knowledge in real-world scenarios, enhancing their critical thinking and problem-solving skills. Furthermore, these events encourage teamwork, leadership, and communication, which are essential for their future careers.

DECA is a career and technical student organization that prepares emerging leaders and entrepreneurs in marketing, finance, hospitality, and management. Founded in 1946, DECA has a rich history of fostering business acumen and leadership skills among students across the globe. We believe this experience will significantly contribute to their personal and academic growth.

Where: Boston Seaport - Boston, MA
When: Thursday, 2/27/2025 - Saturday, 3/1/2025
Depart MHS: 12:00 p.m.
Arrival Hotel 1:00 p.m. (Students need to be properly attired & ready to compete at 1:30 pm on Thursday)
#Students 32
#Chaperones 3
#Busses 1 School Bus
Cost: \$424.00 MAX per student (Covers accommodations and meals)
Depart Hotel: 1:00 p.m. Saturday

Accommodations:

All students will be housed together in one of the area hotels below. DECA will be holding a live hotel lottery via ZOOM on January 23rd

Westin Seaport, 425 Summer St., Boston, MA Ph: 617-532-4600
Seaport Hotel: One Seaport Lane, Boston, MA 02210, 617-385-4000
Renaissance Boston Waterfront Hotel: 606 Congress Street, Boston, MA 02210, 617-338-4111
Homewood Suites by Hilton Boston Seaport District: 670 Summer St., Boston, MA 02210, 857-356-3033
Hampton Inn by Hilton Boston Seaport District, 670 Summer St., Boston, MA 02210 857-356-3033
Aloft: 401-403 D Street, Boston, MA 02210, 617-530-1600

TENTATIVE AGENDA
2025 MA DECA
66th STATE CAREER DEVELOPMENT CONFERENCE
February 27-March 1, 2025

Thursday, February 27, 2025

<u>TIME</u>	<u>ACTIVITY</u>	<u>LOCATION</u>
10:00-1:00 pm	Arrival & luggage drop	Assigned hotel
10:00-1:30 pm	Registration (<i>Advisor only</i>)	Westin TBA
12:00 pm	All Judges Arrival & Reception	Westin Douglas & Faneuil
1:00 pm	Judges Briefing	Westin Douglas & Faneuil
1:30 pm	Written Judges to BCEC	Westin-BCEC 204-206
1:30-6:30 pm	Round 1 of MDM Competition (<i>Team Decision Making events</i>)	Westin Galleria
1:45-6:00 pm	Round 1 of RP Competition (<i>Individual & Principle</i>)	Westin Grand Ballroom Westin Commonwealth
2:00-7:00 pm	Written Competitions- <i>preliminary</i>	BCEC 203-206
2:00-4:00 pm	Hotel Check-in (<i>Advisor only</i>)	Assigned hotel
4:00 pm	Quiz Bowl, SBE & SMG Meet	Westin TBA
5:30 pm	Officer Candidates soundcheck	BCEC Grand Ballroom
7:00-8:45 pm	Dinner	Westin and/or BCEC
9:00-10:30 pm	Opening Session (<i>Spirit Night</i>)	BCEC Grand Ballroom, Level 3
11:00 pm	Curfew	Assigned hotel

Friday, February 28, 2025

*Role Play 2 schedules to be released online no later than 7:00am

7:30 am-9:30 am	Breakfast	assigned hotel
7:00 am-7:45 am	Judges' Arrival & Reception (<i>Round 2 Judges</i>)	Westin Marina Ballroom

8:00 am	Officer Candidate Campaign Tables	Westin
8:00 am	Judges' Welcome & Briefing	Westin
8:30 am	Exhibitors	Westin
8:30 am-12:30 pm	Round 2 Role Plays	Westin- <i>see schedule</i>
8:30 am-4:00 pm	Quiz Bowl Competition	Westin
9:00 am-4:30 pm	Silent Auction to benefit the MDA	Westin
9:00 am-4:00 pm	Workshops	Westin
11:30 am-1:30 pm	Lunch (<i>students</i>)	BCEC <i>Wicked Market</i>
11:30 am-1:30 pm	Advisors & Judges' Luncheon	Westin
2:00 pm-6:00 pm	Role-Play Finals (<i>announced on app</i>)	Westin
2:00 pm-6:00 pm	Written Finals (<i>announced on app</i>)	BCEC
5:00 pm-6:00 pm	Business & Election Session (<i>all voting delegates must attend, if VDs are competing, replace with other members</i>)	BCEC Grand Ballroom
5:15 pm-7:15 pm	Dinner	Westin/BCEC
7:30pm-9:00pm	Achievement Awards Session	BCEC Grand Ballroom
9:00pm-11:00pm	DECA After Dark <i>Conference T-shirt or professional dress</i>	Westin- <i>see program & app</i>
11:30pm	Curfew	Assigned hotel

Saturday, March 1, 2025

7:30am-9:30am	Breakfast	Assigned hotel
8:00am-9:30am	Luggage Storage	Assigned hotel
By 9:30am	Check out of all rooms Advisors-clear balances	Assigned hotel Front desk of hotel
10:00am-12:30pm	Grand Awards Session	BCEC-Grand Ballroom
12:30pm	Departure	Assigned hotel



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Michael Pfifferling
*Assistant Superintendent of
Finance & Operations*

MEMORANDUM

TO: Marblehead School Committee
FROM: Michael Pfifferling, Assistant Superintendent of Finance and Operations
DATE: January 21, 2025
RE: Retirement of Coffin School

Per School Committee Policy FCB, the School Committee must complete a “comprehensive closing study” when any school facility is retired. As such, below is the closing study to the best of my knowledge. Attached is School Committee Policy FCB for your reference.

1. Age and current physical condition of the facilities, its operating systems, and program facilities
 - a. The Coffin School property, located at 1 Turner Road in Marblehead, sits on approximately three acres of land. The school was originally built in 1948, with an annex added in 1962, and it was most recently used as an elementary school serving students in second and third grade. The school was closed in October 2021 when its operations were shifted to the new Brown School (Lederman, 2023). The condition of the school is considered poor due to its age and over 3 years of vacancy.
2. Adequacy of site, location, access, surrounding development, traffic patterns, and other environmental conditions
 - a. The Coffin School is located in a residential neighborhood on the North side of Marblehead. The school can be accessed via either West Side Drive or Green St.
3. Reassignment of children, including alternative plans according to Committee policy
 - a. Students who attended Coffin School were relocated to either Brown School or Glover School in October of 2021 when construction at Brown School was completed.
4. Transportation factors, including numbers of children bussed, time, distance, and safety
 - a. No students are currently transported to or from Coffin School
5. Alternative uses of the building for school district purposes
 - a. At this time, the School District has declared the property surplus and as such, it will be turned over to the Town to determine disposition.
6. Cost/Savings
 - a. Personnel

- i. There are no personnel currently assigned to the Coffin School. All personnel were relocated to other schools in late 2021.
 - b. Plant Operation
 - i. All cost savings related to the Coffin School have already been realized in prior years budgets. With the approval of Marblehead Public Safety Officials, all utilities and services have been disconnected from the building.
 - c. Transportation
 - i. Transportation operations ceased in October of 2021 when the facility to closed to teaching and learning.
 - d. Capital Investment
 - i. N/A
 - e. Alternative Use
 - i. The School Committee and District Administration have not identified any alternative use for the Coffin School.
7. Continuity of instructional and community programs
- a. There is no expectation that the School Department will utilize the Coffin School to service students of Marblehead at any time in the future. Nor it is expected that community programs will benefit from use of these facilities.

Respectfully submitted,

Michael Pfifferling