

**Record of the Marblehead School Committee Meeting**  
**Wednesday, December 07, 2016**  
**MHS Library**

**Members Present:** Meredith Tedford, Kate Lipsitz, Jennifer Schaeffner  
Susie Pratt, David Harris

**Also:** Maryann Perry, Superintendent  
Dr. Bradford Smith, Assistant Superintendent  
Amanda Maniaci, Director of Business and Finance  
Ken Lord, Exec. Dir. Of Technology and Operations  
Monica Visco, Director of Human Resources

**SC Members Absent:**

**I. Initial Business**

**A. Call to Order**

Ms. Tedford called the meeting to order at 7:00 pm.

**B. Commendations**

Superintendent Perry thanked the community for supporting the players and band who went to Gillette stadium. She also thanked the players, cheerleaders, teachers and staff for their professionalism and school spirit.

Ms. Tedford commended the students and parent volunteers on the new Mosaic at the Village School which was paid for with a grant from the Friends.

**C. Public Comment**

None

**D. Student Representative**

none

**II. Consent Agenda & Action Items**

none

**III. Teaching/Learning-Superintendent of Schools**

**A. District Reports and Updates**

No reports.

**IV. Finance Organizational Support**

**1. Schedule of Bills**

#14280	\$362,966.20
#14285	\$ 33,977.55
#14289	\$ 3,389.00
#14290	\$ 22,199.01
#14293	\$ 925.00
#14305	<u>\$ 5,399.00</u>
<b>Total</b>	<b>\$428,855.76</b>

Motion to approve all schedules of bills totaling \$428,855.76 was made by Ms. Pratt and seconded by Mr. Harris. The Committee **VOTED** unanimously in favor.

**2. Student Activity Fees**

Ms. Maniaci explained that the fee structure increase proposed within will address market rate adjustments for similar programs and raise appropriate balanced revenue to cover the cost of providing the programs being offered. Prior to this proposal, a level fee structure has been in place for 11 school years, failing to keep pace with increases in contractually bargained coaching and club advisor stipends, increases in outsourced transportation costs, rising out of district facility rental rates, conference and league membership dues, and available funding for uniform and equipment replacement.

As current district administration has analyzed and outlined historical metrics on revenue based programs, there has been an effort to stabilize and balance tuition and fees with appropriate pacing and protocol in place. Collaboratively with the School Committee, district administrations also seeks to review future appropriate smaller COLA increases annually or at responsibly paced increments, to alleviate large jumps in student program tuition and fees. As a part of multi-year long term budget planning, we are conscious to refrain from large increases in fees across multiple programs; tuition or fee based, in any one school year, and are seeking to bring tuition and fee based programs up to date in pricing models with a family and community-conscious multi-year staggered methodology.

Ms. Schaeffner stated that she understood that with this new fee structure, any fundraising effort would be to compliment the athletic budget. Ms. Maniaci agreed. Ms. Schaeffner asked Ms. Maniaci which scenario she recommends and Ms. Maniaci noted scenario #1.

Mr. Harris stated that if we every have extra funds, we should consider carrying it over for use when we need to replace fields, courts, tracks, etc.

**V. School Committee Communication and/or Discussion items**

**1. Gerry Update**

**Gerry Building Enrollment**

It was agreed that the PowerPoint presentation of the Gerry shown at the last SC meeting would be placed on our web site.

Mr. Harris read the options of the document:

“In the MSBA and Town of Marblehead Study Enrollment Certification to be signed by the Chief Executive Officer which would be Jackie Belf-Becker, the Superintendent of Schools and the duly authorized representative for the School Committee which would be the Chair Ms. Tedford, the study for the Elbridge Gerry Elementary School shall be based in accordance with the following:

- Enrollment for stand alone Gerry school no recommendation.
- Enrollment for grades K-3 at Gerry and Coffin Elementary School - 160
- Enrollment for grades K-3 at Gerry/Coffin and upper Bell Schools - 450

Ms. Schaeffner made motion too approve the enrollment numbers document as presented by the MSBA and to authorize Ms. Tedford to sign on behalf of the committee. The motion was seconded by Mr. Harris and the Committee **VOTED** unanimously in favor.

**VI. Closing Business**

- A. New Business**
- B. Correspondence**
- C. Adjournment**

A motion to adjourn the meeting was made and the meeting adjourned at 7:45

Respectfully submitted,  
Kate Lipsitz, Secretary  
Marblehead School Committee

*Meeting Documents:  
Schedule of Bills  
User Fee Report*

**Approved by SC 1 12 2017**